

Appeal Form

Instructions for usage:

This form shall be made available to any student formally requesting an appeal of a decision made by the RTO other than an academic appeal. The appeal, once completed by a student, should be returned to the Training Coordinator. Once a decision is finalised, the outcome of the appeal shall be provided within this form and a copy proved to the student and a copy maintained on the student's file. All appeals will be processed within 10 days of the Appeal form being formally submitted.

Course:**Trainer:****Course Commencement date:****Student Name:****Please advise the reason for the appeal****Date:****Student signature :****Appeal Outcome:****CEO Signature :****Date:****Student signature :****Date:**

POWERED BY



